



# TOWN OF CRAMERTON BOARD OF COMMISSIONERS

WILL CAUTHEN, MAYOR

DEMETRIOS KOUTSOUPAS, MAYOR PRO-TEMPORE

COMMISSIONER HOUSTON HELMS • COMMISSIONER SUSAN NEELEY  
COMMISSIONER DONALD RICE • COMMISSIONER DIXIE ABERNATHY

## BOARD OF COMMISSIONERS MEETING THURSDAY, March 7<sup>th</sup>, 2019 @ 6:00 PM G.M. MICHAEL COMMISSION CHAMBER

*Citizens with disabilities requiring special needs should contact Cramerton Town Hall three (3) days prior to the meeting by calling 704-824-4337.*

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### AGENDA

#### \*6:00pm – 6:55pm Work Session\*

1. **Call to Order and Determination of Quorum.**
2. **Adoption of Agenda for this meeting.**
3. **Work Session Items**
  - a. Town Website
    - i. Review and discussion of final vendors for the Town Website  
**[5-10 minute RECESS]**

#### \*\*7:00pm Reconvene Meeting\*\*

1. **Invocation and Pledge of Allegiance**
2. **Public Comment**

Anyone may speak on any issue. If you are here to speak at a public hearing, please wait until the public hearing has been opened on that particular item. Before speaking, please state your name & address. Please limit comments to 3 minutes.
3. **Agenda Items Requiring a Public Hearing**
  - a. A public hearing for the purposes of considering text amendments to revise Section 5.18 of the Land Development Code to update the Commercial Design Standards, as well as eliminate Section 7.2.35 and Section 7.4 of the Land Development Code, which include language that conflicts with both the current and proposed language in Section 5.18.
    - i. Open Public Hearing
    - ii. Staff Comments/ BOC Q & A
    - iii. Public Comments
    - iv. Close Public Hearing
    - v. **Action Item:** Consider approval of the text amendments to revise Section 5.18 of the Land Development Code to update the Commercial Design Standards, as well as eliminate Section 7.2.35 and Section 7.4 of the Land Development Code, which include language that conflicts with both the current and proposed language in Section 5.18.

- b. A public hearing for the purposes of considering adding Chapter 16 to the Land Development Code, establishing a Traffic Impact Analysis (TIA) Ordinance.
  - i. Open Public Hearing
  - ii. Staff Comments/ BOC Q & A
  - iii. Public Comments
  - iv. Close Public Hearing
  - v. **Action Item:** Consider approval of adding Chapter 16 to the Land Development Code, establishing a Traffic Impact Analysis (TIA) Ordinance.
  
- c. A public hearing to consider amending Section 7.3.1 of the Land Development Code to change the minimum lot size for lots zoned R-1 to 40,000 square feet.
  - i. Open Public Hearing
  - ii. Staff Comments/ BOC Q & A
  - iii. Public Comments
  - iv. Close Public Hearing
  - v. **Action Item:** Consider approval to amending Section 7.3.1 of the Land Development Code to change the minimum lot size for lots zoned R-1 to 40,000 square feet.
  
- 4. **Consent Agenda (Action Item):** Consider approval of the consent agenda.
 

*Note: If any item requires further discussion, it should be removed from consent and placed appropriately on the agenda.*

  - a. January 26, 2019 BOC meeting minutes.
  - b. February 5, 2019 BOC meeting minutes.
  
- 5. **Agenda Items NOT Requiring a Public Hearing**
  - a. Planning & Zoning
    - i. North Carolina Department of Transportation (NCDOT) Projects
      - 1. **Action Item:** Review and consider (non-binding) approval of upgrades and local match within local NCDOT projects.
  - b. Public Works
    - i. Sanitation
      - 1. **Action Item:** Consider approval of the final draft of the Cramerton Sanitation Bidding Document.
  - c. Board of Commissioners Business
    - i. Town Website
      - 1. **Action Item:** Consider approval for website contractor and direct legal and administrative to staff to move forward with final draft of the contract for signature.
    - ii. BOC 2019 Goals & Objectives
      - 1. **Action Item:** Consider approval of of Cramerton BOC 2019 Goals and Objectives.
    - iii. Cramerton Historical Society (CHS)
      - 1. Verbal discussion regarding CHS museum.

6. **BIG BOARD**

7. **Manager's Report**

**8. General Staff Reports (as needed)**

- Update from Two Rivers Utilities, Mr. Mike Bynum
- Additional update/ reports from Department Heads (if needed)

**9. Topics of Discussion for Each Commissioner**

**10. Adjournment**

Upcoming BOC Meetings

- Thursday, March 21<sup>st</sup> @ 6pm
- Wednesday, March 27<sup>th</sup> @ 8:30am – 3:30pm
- Thursday, April 4<sup>th</sup> @ 6pm
- Thursday, April 18<sup>th</sup> @ 6pm