



# TOWN OF CRAMERTON BOARD OF COMMISSIONERS

WILL CAUTHEN, MAYOR

DEMETRIOS KOUTSOPIAS, MAYOR PRO-TEMPORE

COMMISSIONER HOUSTON HELMS • COMMISSIONER SUSAN NEELEY  
COMMISSIONER DONALD RICE • COMMISSIONER DIXIE ABERNATHY

*Board of Commissioners Work Session  
Thursday, September 20, 2018 @ 6:00pm*

**BOARD OF COMMISSIONERS MEETING  
THURSDAY, September 20, 2018 @ 7:00 PM  
G.M. MICHAEL COMMISSION CHAMBER**

*Citizens with disabilities requiring special needs should contact Cramerton Town Hall three (3) days prior to the meeting by calling 704-824-4337.*

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## AGENDA

### \*\*6:00pm Work Session\*\*

1. DRAFT Wayfinding Sign Request for Proposal (RFP)

### 7pm Bi-Monthly Meeting

1. **Call to Order and Determination of Quorum.**
2. **Adoption of Agenda for this meeting.**
3. **Public Comment**

Anyone may speak on any issue. If you are here to speak at a public hearing, please wait until the public hearing has been opened on that particular item. Before speaking, please state your name & address. Please limit comments to 3 minutes.

4. **Recognitions**

- a. Recognition of the following Cramerton Firefighters for obtaining their NC FF Certification through the NC Office of the State Fire Marshal:
  - Charleston Odom
  - Donald Rice
  - Emily Robinson

5. **Agenda Items NOT Requiring a Public Hearing**

- a. Parks & Recreation
- b. Finance
  - i. Stormwater Fee Schedule
    1. **Action Item:** Consider amending the FY 2018-2019 Stormwater Fee Schedule with an implementation date of January 1, 2019.
    2. Example letter for affected property owners.
  - ii. Fleet
    1. Future Fleet Fund
      - a. **Action Item:** Budget Amendment #01 - Consider approval for the creation of a Future Fleet Fund.
- c. Planning

- i. Cramerton Bike Master Plan
  - 1. **Action Item:** Consider approval of the final draft of the Cramerton Bike Master Plan. (*Note: Due to the large size of the plan, the document is available on Cramerton's website OR by requested pick up at Town Hall*).
- ii. Traffic Calming
  - 1. **Action Item:** Consider approval of edits to the Cramerton Traffic Calming Policy.

**d. BIG BOARD REVIEW**

- e. Board of Commissioners Business
  - i. Cramerton Veterans Memorial Update
  - ii. Masonic Lodge Parking Plan
    - 1. Discussion of new parking layout plan. (\*Budget numbers presented at the BOC meeting)
  - iii. Cramerton Alcoholic Beverage Control (ABC) Board
    - 1. **Action Item:** Discuss submitted applications and consider appointment of one applicant to the Cramerton ABC Board.
  - iv. 2018 Elections
    - 1. **Action Item:** Consider Cancelling the Thursday, November 1 meeting due to it being the week leading up to Election Day (November 6, 2018). *Note: The BOC has previously cancelled the 1<sup>st</sup> meeting in November for this reason.*

**6. Manager's Report**

- a. NCDOT Project Updates (information presented at the meeting)

**7. General Staff Reports (as needed)**

Update from Two Rivers Utilities, Mr. Mike Bynum ▪ Town Attorney ▪ Town Clerk  
 ▪ Police Chief ▪ Fire Chief ▪ Planning Director ▪ Finance Director ▪ Parks & Rec. Director

**8. Committee Updates**

**9. Topics of Discussion for Each Commissioner**

**10. Closed Session**

- a. **NCGS 143-318.11(5)** To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

**11. Adjournment**

Upcoming BOC Meetings

- Thurs., October 4 @ 7pm
- Thurs., October 18 @ 7pm (6pm Work Session)
- Thurs., November 6 @ 7pm